



PARENT EXCURSION CONSENT

Title of excursion:	<i>Year 2 Sleepover</i>
Date of Excursion:	<i>Friday 8th September & Saturday 9th September 2017</i>
Classes/Year level involved:	<i>Year 2</i>
Cost of excursion:	<i>\$25.00</i>
Last day for return of notices and payment	<i>Friday 1st September 2017</i>
Payment Options	<input type="checkbox"/> QKR (Preferred Option) Please tick box <input type="checkbox"/> BPAY <input type="checkbox"/> CSEF <input type="checkbox"/> EFTPOS <input type="checkbox"/> Cash

Camp Itinerary:

Our Year 2 School Sleepover is part of the Pakenham Springs Camping and Excursion Program which has been approved by the School Council. Students will experience a range of activities; Circus activities, disco jumping castle, craft activities and a camp booklet. Students will also have a pizza dinner and a movie night.

Attached to this notice is a copy of the full itinerary for the event. Please make sure that you familiarise yourself with all the activities listed which your child will participate in. If you have any further inquiries please do not hesitate to contact the teacher-in-charge, Susan McMahon.

Please note that your **child will need to go home after school on Friday afternoon** to collect their clothes and sleeping requirements. If your child attends after school care on this day, arrangements may need to be made with your child's classroom teacher.

Educational Purpose of the excursion:

The experience of sleeping over in the school environment is the first stage of the Pakenham Springs sequenced camp program that develops throughout their primary schooling years. The School Sleepover is also designed to allow students to experience a range of activities that they may not have participated in previously. At the end of the sleepover it is hoped that the students will be able to look back on an experience that offered them challenges that they faced and overcame.

The Sleepover will provide students with educational, physical and social experiences to complement learning provided in the school environment. Sleepovers/camps enhance and support the delivery of the learning programs at Pakenham Springs.

Staff participating in excursion:

Year 2 teachers, Bec Garrow, Kerry Baillie and other volunteer school staff

Cost of the excursion:

The cost of the excursion is \$25.00.

Arrival details:

Students will need to arrive at school on Friday 8th September at **4.30pm**. Please ensure that your child has all the requirements listed on the attached page for the evening, as well as any necessary medications. These need to be handed to **Bec Garrow**, the person in charge of medications on the afternoon.

Pick up details:

Students need to be picked up by 8.45 am (**sharp**) on Saturday 9th September.

Dress Requirements:

School Uniform is not required to be worn on the sleepover. Please ensure your child is wearing sneakers or other appropriate shoes when they arrive due to the physical nature of some of the activities.

Student behaviour:

"I understand that in the event of my son's/daughter's misbehaviour or behaviour that poses a danger to himself/herself or others during the excursion, he/she may be banned from future excursions. I also understand that if my child is banned from this excursion prior to it being conducted I will not be entitled to a refund as costs will have been finalised."

Photograph consent:

"I agree to my child being photographed and/or visual images of my child being taken during the excursion by the school in accordance with the "Guidelines for Student Photography and Student Work Use" Agreement that I have previously completed for my child."

Consent for emergency treatment:

"I understand that the teacher-in-charge of the excursion is legally responsible for implementation of the emergency procedures that may include the involvement of others who have more experience in dealing with emergencies. This includes the calling of an ambulance if the teacher-in charge deems this necessary. I understand that the cost of any emergency treatment will be my responsibility."

Student accident insurance:

- The Department of Education does not provide student accident cover. Parents may wish to obtain student accident insurance cover from a commercial insurer, depending on their health insurance arrangements and any other personal considerations.

Personal Items:

The Department of Education and Early Childhood Development does not provide insurance to cover the loss or damage of personal items taken to the Sleepover. Parents may wish to obtain insurance cover from a commercial insurer, depending on their personal insurance arrangements and any other considerations.

Emergency Transport:

"I understand that in the case of an emergency my child may be transported in a private car. I further understand that should this action be necessary a member of the supervising staff would accompany my child."

PG Rated film:

"I understand that my child may be shown a PG rated film at the Sleepover. I agree to allow my child to watch a PG rated film."

Attachments to this notice:

- Parent Consent form
- Confidential Medical Information Form
- Medical forms: As the event takes place on school premises, all current asthma, medication and medical condition forms are available for staff to access during the event.
If there are any **other medications** your child will need at the Sleepover and are not recorded on a medical form already held by the school, **please ask the office staff for a purple form. This form must be completed before the Sleepover and returned to the school.**
- Clothing and Personal Equipment List
- Full Itinerary List

**PLEASE ENSURE ALL REQUIRED DOCUMENTATION IS SIGNED AND
RETURNED TO SCHOOL BY:**

FRIDAY 1st September

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Parent consent:

I have read all of the above information provided by the school in relation to the **Year 2 Sleepover**, including any attached material.

I give permission for my daughter/son -

First name: _____ Family name: _____ Class: _____

to attend the excursion.

Parent/guardian: _____
(full name)

(signature)

(date)

In case of emergency I can be contacted on:

or

PG Rated Film:

I understand that my child might be shown a PG rated film on the event. I permit my child to be shown a PG rated film

Yes

No

PAKENHAM SPRINGS PRIMARY SCHOOL

Confidential Medical Information for School Council approved School Camps/Overnight Stays

(Please complete and return ALL FORMS by **Friday 1st September 2017**)

This information is intended to assist the school in case of any medical emergency with your child. All information is held in confidence. This medical form must be current when the camp runs.

Parents are responsible for all medical costs if a student is injured on a school approved excursion unless the Department of Education is found liable (liability is not automatic). Parents can purchase student accident insurance cover from a commercial insurer if they wish to.

YEAR 2 SLEEP OVER

Friday 8th September and Saturday 9th September

Student Information

Child's Name:

Date of Birth: School Year:

Parent's/Guardian's Full Name:

Address:

.....Postcode:

Telephone number: (After Hours):..... Telephone number: (Business Hours):

Emergency Contact Information

Emergency Contact name (if parents can't be contacted):

Relationship to student:

Telephone number: (After Hours:)..... Telephone number: (Business Hours:)

Medical Information

Name and Address of Family Doctor:

Doctor's phone number:

Medicare No:

Medical/Hospital Insurance Fund Contribution No:

Ambulance subscriber? [] Yes [] No If yes, ambulance number:

Is this the first time your child has been away from home? [] Yes [] No

Please tick if your child suffers any of the following:

- | | | | |
|--|--|--|------------------------------------|
| <input type="checkbox"/> Bed wetting | <input type="checkbox"/> Fits of any type | <input type="checkbox"/> Heart condition | <input type="checkbox"/> Migraine |
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> Dizzy spells | <input type="checkbox"/> Sleepwalking | <input type="checkbox"/> Blackouts |
| <input type="checkbox"/> Travel sickness | <input type="checkbox"/> Asthma (If you tick this box please complete the enclosed Asthma Form {yellow}) | | |

Other

Allergies to:

Penicillin: Other drugs:

Any foods:

Other:

What special care is recommended?

Medical Condition: Does your child have a medical condition (other than asthma?) YES/NO

(If you answered YES, please complete the enclosed Medical Condition Form {red})

Tetanus Immunisation - Year of last tetanus immunisation (Tetanus immunisation is normally given at five years of age (as Triple Antigen or CDT) and at fifteen years of age (as ADT).

Tablets and Medicines - Is your child presently taking tablets and/or medicine (or will they be on the camp?) YES/NO

(If you answered YES, please complete the enclosed Medication Permission Form {purple})

PLEASE NOTE THAT ON THE DAY OF THE CAMP THE MEDICATION MUST BE HANDED TO THE NOMINATED STAFF MEMBER. YOU WILL BE NOTIFIED WHO THIS PERSON IS PRIOR TO THE CAMP. MEDICATION CANNOT BE ADMINISTERED WHERE A SCHOOL MEDICATION PERMISSION FORM HAS NOT BEEN COMPLETED.

All medication must be handed to the teacher in charge prior to leaving. All containers must be labelled with your child's name, the dose to be taken and when it should be taken. (These will be kept in the first-aid centre and distributed as required). If it is necessary or appropriate for your child to carry their own medication (for example, asthma puffers and insulin for diabetes) it must be with the knowledge and approval of both the teacher in charge and yourself.

CONSENT TO MEDICAL ATTENTION

Where the teacher in charge of the excursion is unable to contact me, or it is otherwise impracticable to contact me, I authorise the teacher in charge to:

- consent to my child receiving such medical or surgical attention as may be deemed necessary by a medical practitioner,
- administer such first-aid as the teacher in charge judges to be reasonably necessary.

I understand that in the event of serious misdemeanor my child may be sent home.

I understand that on the camp my child may be shown G and PG rated movies.

Signature of Parent/Guardian: Date:

Please indicate the supplementary forms that you have completed in relation to your child:

- Asthma Form (yellow)
- School Medication Form (purple)
- School Medical Condition Form (red)

The Department of Education and Early Development requires this consent to be signed for all students attending school excursions/camps.

Note: Parents/guardians should provide written approval prior to their child taking part in any excursion/camp. If you have any further questions contact the school before the program starts.

Year 2 JUNIOR SCHOOL SLEEPOVER
8th – 9th September, 2017

Friday 8th September

4:30pm – 4.45pm

Parents will drop off students in the area outside the library. Please note that during this drop off time, it does get very busy, there will be clear signs directing parents and students to the correct sign in table.

Students will have their names marked off the class lists before heading to the Junior School classrooms to place their bedding in a room. Boys will go down the Prep corridor (rooms 1, 2, 5 and 6) and girls down the Year 1-2 corridor (rooms 9, 10, 11 and 12). Once beds have been set up (lilos should be brought to school pre-blown up), teachers will direct students to the gym where they will be supervised by staff.

Parents of children with medication need to hand this to Bec Garrow who will be inside the library.

5:00-7:00pm

Students will be involved in four rotational activities: organised into groups and sent from the gym.

- Circus activities
- Disco jumping castle
- Craft activities
- Camp Booklet

7:00pm

Students will have dinner of Pizzas, fruit and drink in the school gym.

7:45pm

Around this time students will be taken to their sleeping area to set up their beds, put pjs on, go to the toilet and brush teeth. Students can sleep in any of the allocated rooms, with friends, not in class groups. Boys in rooms 1, 2, 5, and 6 and girls in rooms 9, 10, 11, and 12. Teachers use discretion if some students need to be moved to avoid noise etc. by finding/making a better space for them.

8:00pm

Students will watch a movie snuggled in their sleeping bag until they fall asleep.

Saturday 9th September

7:00am Saturday

Students will wake up and get dressed. Mattress will be deflated/bedding packed up ready for when parents collect them. Early risers will have quiet time completing their camp booklet or playing with activities in Library so as not to wake up others with noise.

Weather permitting, the students will participate in exercise time on the basketball courts.

7:40am Saturday

Following the exercises, students will be taken to the gym for breakfast.

8:30am Saturday

Parents will collect students from the library, sign them out and **then** take them back to the Junior School classrooms to collect their belongings. Bec Garrow will be in the library for parents to collect medication. Staff will be in the library area to supervise and sign out students and the remainder of Year 2 staff will be in the corridors observing/supervising collection of belongings.

8:45am Saturday

All students are to be collected by 8.45am at the latest to allow staff to complete cleaning up and to head home for the weekend.

Clothing and Personal Equipment List

(Please note: due to the physical nature of our evening activities, please ensure that your child wears socks and runners upon arrival.)

Students will need to bring the following:

- Lilo, blow up mattress or a thin foam mattress
 - ◆ Please note that if your child is bringing a lilo or blow up mattress, it will need to be inflated prior to being brought to school.
- Sleeping bag
- Pillow
- Appropriate warm pyjamas/nightgown and a dressing gown
- Clothes for the next day
- A change of underwear and socks
- Toiletries – toothbrush, hairbrush or comb, etc.

PLEASE ENSURE THAT ALL THE ABOVE ITEMS ARE LABELLED WITH YOUR
CHILD'S NAME

