

Foundation (Prep) enrolment

Our school zone

Our school zone is available on findmyschool.vic.gov.au which hosts the most up-to-date information on school zones in Victoria.

Students residing within our school zone are guaranteed a place at our school, which is determined based on your permanent residential address.

Our school manages enrolments using the [Placement Policy](#) to ensure that students have access to their designated neighbourhood school and may enrol at another school, if there are available places.

For more information, you can:

- visit [School zones](#) for answers to frequently asked questions
- call the Victorian School Building Authority (VSBA) on [1800 896 950](tel:1800896950)
- email the VSBA at vsba@education.vic.gov.au

Foundation (Prep) enrolments

The Department of Education has a statewide Foundation (Prep) enrolment timeline.

The timeline advises families when and how to enrol their child into Foundation (Prep) at a Victorian government primary school, including Pakenham Springs Primary School.

You can find information and resources about the enrolment timeline at: [Enrolling in Foundation \(Prep\)](#).

What you need to do:

1. Contact our school on (03) 5945 7400 or pakenham.springs.ps@education.vic.gov.au to book a school tour or to learn more about our school and the enrolment application process.
2. Download the Foundation (Prep) enrolment information pack from [Enrolling in Foundation \(Prep\)](#) (available **by 22 April 2025**). This pack includes an application form, which you can also request from our school.
3. Submit an enrolment application for Foundation (Prep) **by Friday 25 July 2025**.
4. You will be notified of the outcome of your application **between Monday 28 July and Friday 8 August 2025**. If you receive an enrolment offer, you should contact our school to accept the offer by **Friday 22 August 2025**.
5. Take part in enrolment information and transition sessions during Term 4, 2025.
6. Prepare your child to start Foundation (Prep) from **Wednesday 28 January 2026**.

Enrolment applications submitted after 25 July 2025 will be processed by our school as they are received, in accordance with the department's Placement Policy.